

Sales Training Supervisor

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Company: Travel + Leisure Co.

Location: Shanghai

Category: business-and-financial-operations

We Put the World on Vacation

At Travel + Leisure Co., our mission is simple: to put the world on vacation. Our vacation ownership brands, Club Wyndham, Worldmark, Margaritaville Vacation Club, and Shell Vacations Club, include more than 245 vacation club resort locations across the globe. Innovation and growth keep our work interesting and fun. Every day is a chance to learn something new and turn vacation inspiration into exceptional experiences for millions of travelers worldwide.

BASIC FUNCTION基本

Ensure instructional of training programs in accordance with corporate training standards, policies and procedures.

保培 程与公司的培 准 政策及程序的一致性。

Conduct training in a variety of settings and through a variety of media; instruct and certify other trainers; update variety of program combining multiple existing sources.

用不同的媒介方法 行培 指 培 更新公司已有的培 程。

Assess data, analyze training needs, and utilize it in developing training plans systematically.

分析数据 估培 需求 并用于制定系 化培 。

Implement talent development plan at Corporate and Hotels to fulfill business needs while getting familiar with GCH talent development strategy

熟悉公司人才 展 略并落 公司和酒店人才 以 足公司 展需求。

Design and operate talent assessment project and talent development curriculum in line with GCH talent needs.

根据公司人才展需求、行人才目和人才培程。

DUTIES AND RESPONSIBILITIES 和

Manage and coordinate region efforts, resources in organizational training and learning to develop people and evolve corporate culture.

管理区域培与学源与能力人力源提升企文化。

Organize, implement, and evaluate training programs which supplement existing training activities including, but not limited to, orientations, other certified program development.

行估有培程及充程但不限于入培及其他培。

Provide on-going feedback and coaching to training participants.

培的工提供持的反与指。

Develop systematical training programs across different level associates of Corporate 公司部、涵盖各的系化培程。

Plan, organize and budget training programs for corporate staff basing on the business development goal of company and their training needs.

根据公司的目与培需求培及算。

Participate in the delivery of specialized training programs, as necessary.

根据需要参加公司其他培。

Perform tasks and duties of a similar nature and scope as required for assignment. 根据需
要完成其他似培性的工作与任。

Develop and implement training needs assessment in formally and informally. 行正式与非
正式的培需求估分析。

Organize and plan Corporate and Hotel talent review and succession planning as well as
provide talent development solution

策公司与酒店人才点、人才梯建并提供人才培解决方案。

Set up coaching plan for High Potential talents and track talent development status regularly
建立高潜人才的教式培并定期跟踪人才展。

Organize team building activities for associates at Corporate Office

安排工建活。

Work on other related projects assigned by the company

公司安排的其他相目工作

JOB SPECIFICATION 工作要求

Bachelor Degree in organizational behaviors, Teaching, training and development or equivalent or above.

行学教学培与展或等同 学士学位或以上学位。

Minimum of eight years related experience.

不少于8年工作 或相工作以。

Adequate skills and knowledge in training, teaching, presentation and other related skills and knowledge.

富的培 教学 演示知 与技能。

Has adequate experience of managing hotel talent review, succession planning and talent development

有 富的酒店 人才点、 与培 。

Strong oral and written skills in English and Putonghua. Computer proficiency required.

的英 与普通 能力及 用能力。

Excellent interpersonal and communication skills.

很好的人 能力及 通能力。

Where Memories Start with You

Hospitality is at the heart of all we do at Travel + Leisure Co. Here, you'll find an inclusive environment where we deliver excellence and take time to have fun, celebrate together, and support one another. We're always looking ahead to what's next and how we can strengthen our business, its neighboring communities, and the customer experience. Join our global team and build a career where memories start with you.

We are an equal opportunity employer, and all applications will be considered for employment without attention to their membership in any protected class.

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